

# HOW AM I DOING AS A STAFF REP

## A Self-Test

Each of the following statements relates to one or more of the duties of an Association Representative. Circle the letter that indicates how you view the way you fulfill your role. The letters indicate (A) Always, (F) Frequently, (O) Occasionally, (S) Seldom, (N) Never.

A F O S N

I provide a report of Association activities at staff meetings

I regularly post Association bulletins, posters, etc... in a prominent place in the staff room

At least once a week, I check to ensure basic information or publications are available in the staff room

I inform the District of concerns expressed within the school from teachers related to working conditions, board policies, etc

I respect the Code of Conduct and the Code of Ethics in listening to and addressing teachers concerns

I distribute Association materials quickly when they arrive

I watch for members having difficulties and discreetly make them aware of sources of assistance.

I ensure relevant information and materials are available for parents

I encourage new teachers to join me at Association functions

I view the Staff Rep role as a positive contribution to making public education work for students and teachers.

I act as an Association representative for any member in a disagreement or other difficulty with school administration

I seek out and report concerns to the District

I act as a direct advisor to members to help them through difficulties